



## TOWN OF TECUMSEH BUILDING SERVICES

### GUIDE TO A NEW SEWAGE SYSTEM PERMIT

#### REQUIREMENTS FOR INSTALLATION OF A NEW OR REPLACEMENT SEPTIC SYSTEM

The property owner is responsible for obtaining a Septic System permit.. Setback requirements are available under the Ontario Building Code Act or at the Municipal Offices Building Department, 917 Lesperance Road, Tecumseh, Ontario

#### How to apply for a building permit:

- **STEP #1**  
Complete the attached forms:
  1. **Regular Building Permit Application**
  2. **Sewage System – Design**
  3. **Table 1**                      4. **Table 2**                      5. **Schedule 2**
  6. **Read carefully the “Care and Maintenance of Private Waste Disposal Systems**
  
- **STEP #2**  
Approvals may be required from the following: (Check with the Building Dept.)
  1. Essex County Engineering Department
  2. Ministry of Transportation
  
- **STEP #3**  
Email in PDF form your completed application to the Building Department Clerk at [building@tecumseh.ca](mailto:building@tecumseh.ca). Your application will be reviewed for completeness by the Building Department. Subsequent to the review you will be contacted to pay for your permit or be requested to provide further information.

#### Permit fees:

Permit fees can be found in the **Fee Schedule** on this website.

#### Prior to Construction:

- Take all necessary steps to acquire locates for all utilities, including but not limited to **HYDRO, WATER, CABLE, TELEPHONE and GAS** lines prior to digging.
- Check all **DEEDS** to assure that the building is not erected on Easements or Right-of-Ways.
- It is the responsibility of the owner to make arrangements with the Building Dept. to have all inspections conducted. Inspections can be booked at **519-735-2184, ext. 103** .

*This information is provided as a guideline only. For additional information, please contact Building Services at 519-735-2184, ext. 103 . These requirements are subject to change without notice.*