



## TOWN OF TECUMSEH BUILDING SERVICES

### GUIDE TO OBTAINING A SEWAGE SYSTEM PERMIT

#### REQUIREMENTS FOR INSTALLATION OF A NEW OR REPLACEMENT SEPTIC SYSTEM

##### Septic System Permit Information:

The property owner is responsible for obtaining a Septic System permit. Septic Systems are regulated under the Ontario Building Code. Setbacks requirements can be found in the Ontario Building Code alternatively the requirements are from the Building Department located in the Municipal Offices at 917 Lesperance Road, Tecumseh, Ontario

##### How to apply for a Septic System Permit:

- **STEP #1**  
Complete all forms in the document labeled **Sewage System Application Form** (which is available on this website).
- **STEP #2**  
Further approvals may be required from the following: (Check with the Building Dept.)
  - Essex County Engineering Department
  - Ministry of Transportation
- **STEP #3**  
Attend the Municipal Offices at 917 Lesperance to submit your completed application to the Building Department Clerk. Your application will be reviewed for completeness by the Building Department. Subsequent to the review you will be contacted to either pick-up and pay for your permit or be requested to provide further information.

##### Permit fees:

Permit fees can be found in the **Fee Schedule** on this website.

##### Prior to Construction:

- Take all necessary steps to acquire locates for all utilities, including but not limited to **HYDRO, WATER, CABLE, TELEPHONE and GAS** lines prior to digging.
- Check all **DEEDS** to assure that the building is not erected on Easements or Right-of-Ways.
- It is the responsibility of the owner to make arrangements with the Building Dept. to have all inspections conducted. Inspections can be booked at **519-735-2184, ext. 103**.

*This information is provided as a guideline only. For additional information, please contact Building Services at 519-735-2184, ext. 103 . These requirements are subject to change without notice.*