



# TECUMSEH FIRE AND RESCUE SERVICES

Fire Chief: Doug Pitre  
917 Lesperance Rd. N8N 1W9  
Tecumseh, Ontario  
Ph: 519 979-4041 Fax: 519 979-5881



## ONLINE AND IN-PERSON - OPEN AIR BURN PERMIT INSTRUCTIONS

Open air burning within the Town of Tecumseh is regulated by Consolidated By-law Number 2007-51. Permit notwithstanding, it is up to the permit holder to ensure that they have read, understand and adhere to the restrictions and regulations as per the by-law not specifically exempt in their permitted open air application.

Options for Obtaining a Permit:

1. By Fax to 519-979-5881 or,
2. By application in person (Hours of Operation: Monday – Through Friday – 08:30 to 16:30 hours (04:30 pm)) at Station #1 – 917 Lesperance Road, or at Station #2 (**If Arranged**) 5520 Walker Rd.

1) Fax Applications:

- Applications must be received two business days prior to the date required for the permit to take effect. (Ex: To burn on Friday, the permit must be received prior to 04:30 pm on Wednesday)
- Owners wishing to obtain a permit via fax are required to fill in the online permit, print it, and fax it to (519) 979-5881. The permit is not in effect until the owner receives the signed, returned fax.
- Permit holders must fill in all of the fields required under the heading “Property Contact” and must sign where ‘Signature of Owner or Designate’ is indicated on the lower right side of the permit under the property contact information. If this is not completed a permit will not be signed and issued.
- If the fire department is dispatched or attends and the size of the approved fire has been exceeded (as stipulated on the permit) by the property owner or his designate, then the owner or his designate will provide their copy of the permit, for comparison to the original. If the allowable permitted fire’s size has exceeded that allowed or any of the other conditions of the permit have been contravened, then the fire department will revoke the permit, extinguish the fire and the administration of a full-cost recovery fine will be levied by the fire department under the By-law Number 2007-51.
- The owner or his designate (as per the permit) will then be notified in writing by mail and the full-cost recovery of all costs associated with the attendance of the fire department will administered as a fine to the owner or his designate.

2) In-Person Applications:

- Applicants must attend to Station #1 and fill-in the appropriate application and sign accordingly. The permit will then be copied, and the signed copy provided to the owner or his designate who must have the permit in his or her possession in case fire personnel are accidentally dispatched to the location.
- Applicants who wish to attend to Station #2 to fill-in the application must contact Station #1 and make arrangements for the Fire Chief or a subordinate to attend to Station #2 at the agreed-upon time in order to issue the permit as required. All such requests will only be approved if personnel can be made available. This is subject to normal operations. Emergencies take precedence over the issuing of permits. If the Fire Chief or his designate are unable to attend it is incumbent on the person applying for the permit to make alternate arrangements in order to receive the necessary permit.



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## OPEN AIR BURN PERMIT

**BURN PERMIT APPROVAL REQUIRES 2 BUSINESS DAYS NOTICE**

### Property Contact

Owner's Name: \_\_\_\_\_

Tenant's Name \_\_\_\_\_

Phone Number: \_\_\_\_\_

Burn Location Address: \_\_\_\_\_

On the – North – South – East – West (Side of Road)

\_\_\_\_\_

Date For Which Burn is Requested: \_\_\_\_\_

Burn Location on Property: \_\_\_\_\_

Between what streets: \_\_\_\_\_ and \_\_\_\_\_

Material Being Burned: \_\_\_\_\_ pile size \_\_\_\_\_

Extinguishment on Site: \_\_\_\_\_

Hours of Burn: \_\_\_\_\_

Permit Number:	Date of Fire Department Authorization:
<b>-- THIS SECTION IS FOR OFFICE USE ONLY --</b>	
Windsor Dispatch Notified: Yes <input type="checkbox"/>	Date for Which Burn is Authorized:
Time:	

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Tenant

\_\_\_\_\_  
Signature of Fire Official

### THIS PERMIT IS GOOD ONLY FOR THE DATES SPECIFIED

In Accordance with the Ontario Fire Code Ontario Regulation 388/97 Subsection 2.6.3.4  
And in Accordance with the Town of Tecumseh Consolidated By-Law No. 2007-41

#### REQUIREMENTS:

1. Pile not to exceed **10 ft. x 10 ft.** while burning.
2. The owner of the property is responsible for adhering to Consolidated By-Law No. 2007-41. Please Read.
3. Burning is limited to the specific area and material approved in the permit.
4. The open air fire is to be limited to daylight hours.
5. Weather and wind conditions must be favorable in order to have an open air fire.
6. The open air fire shall be supervised by a competent adult equipped with sufficient equipment to control and contain the open air fire to prevent the spread of the open air fire that would endanger or put at risk other properties or premises.
7. No burning of waste material, construction material, treated wood petroleum products, i.e. roofing materials, tires, railroad ties, etc. is allowed.
8. Open air fires that create an annoyance or irritation to adjacent persons, properties or premises shall be extinguished.
9. The bearer of this permit shall be solely liable for any or all damages resulting from open burning and will further be responsible for making full-cost restitution to the Town of Tecumseh for services rendered with respect to manpower and equipment attending, extinguishing and placing apparatus in service.
10. **The owner of the property must give permission to tenant's allowing them to burn on their property. Failure to provide this information invalidates this permit and places the legal responsibility for all damages directly on the permit holder, applicant or tenant.**

**\*\*\* KEEP THIS PERMIT WITH YOU DURING THE BURN \*\*\***