



Foundation Drain Disconnection & Backwater Valve Installation Subsidy Program

The Town of Tecumseh is offering a financial subsidy to residents to:

- disconnect foundation drains that are connected to the sanitary sewer; and
- install a backwater valve on the internal plumbing system in existing homes.

For further information about this program and how to apply, refer to the enclosed information.

The Town of Tecumseh makes improvements annually to the complex system of underground pipes, sewers and catch basins. However, these improvements alone cannot completely reduce the infiltration of stormwater into the sanitary sewer system. With increasingly frequent and severe weather events related to climate change, it is essential that residents take appropriate action to reduce infiltration of stormwater into the sanitary sewer system on their own property.

WHAT IS THE SUBSIDY?

Foundation Drain Disconnection Program

The Town of Tecumseh Council approved a Foundation Drain Disconnection Subsidy. The Town is offering a financial subsidy to residents in Tecumseh to disconnect foundation drains from the sanitary sewer, up to 50 % of cost, \$1,060 maximum. The Town's Foundation Drain Disconnection subsidy is available retroactively from June 6, 2010.

Backwater Valve Installation

The Town of Tecumseh Council approved a Backwater Valve Installation Subsidy. The Town is offering a financial subsidy to residents in Tecumseh to install backwater valve device on the internal plumbing system in existing homes, up to 80 % of cost, \$800 maximum.

The maximum subsidy received by a resident shall not exceed the expenditure by the resident for the approved work.

The Subsidy Program does NOT cover the following:

- Replacement of existing sump pump
- Upgrade of existing sump pump
- Addition of another sump pump
- Installation of a sump pump when foundation drains are already separated from the floor drain (sanitary sewer).
- Work performed prior to June 6, 2010 or for which a permit cannot be obtained.

Disputes with respect to qualifying work will be resolved by the Director of Public Works & Environmental Services or their designate.

WHO IS ELIGIBLE FOR THIS PROGRAM?

This program is available to homeowners within the municipal boundaries of the Town of Tecumseh who do not have back taxes owing to the Town or overdue payments.

WHAT IS THE APPLICATION PROCESS?

1. APPLICATION

Complete sections 'A' and 'B' on the Application form (appended to this document).
Forward the completed Application form to:

Corporation of the Town of Tecumseh
Public Works & Environmental Services
917 Lesperance Road
Tecumseh, ON N8N 1W9

2. APPLICATION REVIEW

Your application will be screened initially to determine if:

- a. You reside in the Town of Tecumseh.
- b. There are any amounts currently outstanding (i.e. tax arrears) to the Town of Tecumseh

3. CONTACT / SITE VISIT

Provided the aforementioned conditions 1 and 2 are met, a Building Inspector will contact you to determine the eligible work for subsidy under this program. Should there be qualifying works that the homeowner will be undertaking then a site visit may be required at that time. The building Inspector will also have the property owner(s) sign the release found in Section C of the Application.

If the Building Inspector approves eligible work under the program, all owners of the property will be required to sign the Acknowledgement of Responsibility and Liability Waiver. Refer to Section C of the Application.

Please note:

- Subsidies for eligible work are subject to available funding and provided on a first-come, first-served basis.
- Subsidies are provided one time only for each eligible installation, per property, and on a no-fault basis.
- The subsidy is available only to existing homes, not homes in the planning stages or currently under construction.
- The property must have its downspouts already properly disconnected (or the owner agrees to have them disconnected as part of this subsidy program) from the Town's storm sewer system, where possible, in order to qualify for a Foundation Drain or Backwater Valve Subsidy.

4. CONTRACTOR QUOTE

Once the signed Waiver is received by the Building Inspector, you can then proceed to obtain two quotes to perform the eligible work.

You may select the quote you are satisfied with; however, the Town will use the lower of the two quotes for calculation of your eligible subsidy amount.

The contractor must use material and fittings that are approved by the Ontario Building Code and Canadian Standards Association (CSA).

A building/plumbing permit must be obtained within 60 days of receiving Building Inspector approval to proceed with eligible work under the program. The building/plumbing permit and an approved final inspection must be obtained for all approved eligible work.

5. HAVE THE WORK PERFORMED

(It is recommended that you do not pay the contractor in full until the building permit has been finalized.)

6. RECEIVING THE SUBSIDY

Following the completion of the work, remit the information detailed below in order that the paperwork can be processed and a cheque can be issued for the eligible subsidy amount:

- Two quotes received for the eligible work.
- Invoices that show a cost breakdown of all charges, with the total amount paid clearly marked as “**Paid in Full.**”
- All documentation must be originals. No photocopies will be accepted.
- Supporting documentation must be received by the Town of Tecumseh within one year of the date of completion of the work as listed on your original invoice, unless there were insufficient funds to subsidize the work completed in the year applied for.

REMIT REQUIRED PAPERWORK TO:

Corporation of the Town of Tecumseh
Foundation Drain Disconnection and Backwater Valve Installation Subsidy Program
Public Works & Environmental Services
917 Lesperance Road
Tecumseh, ON N8N 1W9



The Corporation of the Town of Tecumseh

Foundation Drain Disconnection & Backwater Valve Installation Subsidy Program

Applicant Information					
Section A. Pre-Qualification					
Owner's Name:			Date:		
	<i>Last</i>	<i>First</i>			
Address:					
	<i>Street Address</i>	<i>Apartment/Unit #</i>			
			<i>Province</i>	<i>Postal Code</i>	
Phone:	()	E-mail Address:			
Date Available:			Preferred Inspection Time (M-F 8:30am to 4:30pm)		
Are your taxes current?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
If you answered 'No' to above, are you on a payment plan with the Town to become current?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>Please Note: If your taxes are not current and you are not enrolled in a payment plan, please contact us to arrange a payment plan.</p> <p style="text-align: right; margin-right: 50px;">Tax Collector, Town of Tecumseh Financial Services Department 917 Lesperance Road Tecumseh, ON N8N 1W9 Tel: 519-735-2184 Fax: 519-735-6712</p>					
Section B. Proposed Eligible Works					
Maximum Eligible Subsidy Limit is \$1,860 per Home/Unit					
Disconnect foundation drains from the sanitary sewer – up to 50% of cost (\$1,060 maximum).					<input type="checkbox"/>
Backwater Valve Installation – up to 80% of cost (\$800 maximum)					<input type="checkbox"/>
NOTE: The maximum subsidy received by a resident shall not exceed the expenditure by the resident for the approved work.					
Office Use ONLY					
Eligible:				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Signature:			Date:		

Applicant Information

Section C. Release – Acknowledgement of Responsibility and Liability Waiver

To be completed by all owners of the property.

ATTENTION:

Signing this document is a pre-condition to participation in the Foundation Drain Disconnection and Backwater Valve Installation Subsidy Program. By signing this legal document you give up certain legal rights. Please read carefully.

You are entitled to obtain independent legal advice before signing.

Property Address:		
	<i>Street Address</i>	<i>Apartment/Unit #</i>
	<i>City / Municipality</i>	<i>Province</i> <i>Postal Code</i>

In consideration for participation in the Foundation Drain Disconnection Subsidy Program [the "Program"], I/we, an Applicant(s), understand, acknowledge, and agree that:

- a) I/we am/are the owner(s) of the property stated herein;
- b) **The Applicant(s) are fully and solely responsible for any and all work** as carried out through the Program, including but not limited to, the choice of eligible contractors, the selection and/or installation of materials, the work, improvements, and/or modifications conducted, and any and all other work procedures [collectively the "Work"], regardless of whether said Work was carried out as part of, or in association with, the Program;
- c) The Corporation of the Town of Tecumseh [the "Corporation"] **assumes no responsibility for the methods, workmanship, or any action or inaction, by the contractor**, which the Applicant(s) may find to be unacceptable;
- d) Any issues the Applicant(s) may have arising from the Work will be addressed by the Applicant(s) directly with the contractor, and **the Corporation is not responsible for doing so**;
- e) Should any of the Work be removed within 5 years of the completion date, the **total amount** of the subsidy provided through the program shall be **repaid by the Applicant(s)** to the Corporation;
- f) **The Corporation assumes no responsibility or liability for any loss, damage, injury, expense, or any other matter** that may arise, or that may be incurred, as a result of the Applicant(s)'s participation in Program, as a consequence of any cause, including the negligence of the contractor, the Corporation, an/or their employees and/or agents;
- g) Participation in the Program is **not a guarantee** by the Corporation that future flooding will not occur. The Town recommends the installation of a backwater valve to reduce the probability of basement flooding;
- h) The Applicant(s) hereby release and hold harmless the Corporation, its employees and/or agents, from any and all Claims associated with participating in Program, including losses from future sewer backups resulting from the failure of any of the Work carried out under this Program, howsoever arising;
- i) The Applicant(s) are responsible to ensure that a building permit is obtained within 60 days of receiving Building Inspector approval to proceed with eligible work under the Program.

I/we understand and agree that I/we have been given the opportunity to seek independent legal advice prior to signing this document, and hereby accept full responsibility for complying with all of the terms set forth therein.

I/we agree that this document will be binding upon myself/ourselves, my/our heirs, next of kin, executors, administrators, and successors.

I/we hereby direct payment of the Program grant to be made to _____.

Applicant Information

Section C. Release – Acknowledgement of Responsibility and Liability Waiver

I HAVE READ THIS DOCUMENT CAREFULLY AND I ACKNOWLEDGE MY RESPONSIBILITIES AND THE EFFECT OF THIS LIABILITY WAIVER ON MY LEGAL RIGHT AND RESONSIBILITIES.

SIGNED THIS _____ DAY OF _____, 20_____

Applicant's Name

Applicant's Signature

Witness

Co-Applicant's Name (if applicable)

Co-Applicant's Signature (if applicable)

Witness

Applicant Information**Contractor Quote Form 1**

Contractor's Business Name:				
Contractor's Name:				Date:
		<i>Last</i>		<i>First</i>
Address:				
		<i>Street Address</i>		<i>Apartment/Unit #</i>
		<i>City / Municipality</i>		<i>Province</i> <i>Postal Code</i>
Phone:	()	E-mail Address:		
Request for Quote by:				
Address where Work is to be Completed:				
Address:				
DETAILED WORK QUOTE:				
Please list materials and labour separately (and attach other information as needed).				
Total Cost (including tax): _____				
Quote Good Until (must be valid for at least 90 days): _____				
Number of Days Required to Complete Works: _____				
Contractor's Signature: _____				
Note to Homeowner(s)				
When the work is completed, please forward this quote and original invoice(s) which show a cost breakdown of all charges with the total amount paid clearly marked as "Paid in Full" by mail or in person to:				
Corporation of the Town of Tecumseh				
Foundation Drain Disconnection and Backwater Valve Installation Subsidy Program				
Public Works & Environmental Services				
917 Lesperance Road				
Tecumseh, ON N8N 1W9				

Applicant Information**Contractor Quote Form 2**

Contractor's Business Name:					
Contractor's Name:				Date:	
		<i>Last</i>		<i>First</i>	
Address:					
		<i>Street Address</i>			<i>Apartment/Unit #</i>
		<i>City / Municipality</i>			<i>Province</i> <i>Postal Code</i>
Phone:	()	E-mail Address:			
Request for Quote by:					
Address where Work is to be Completed:					
Address:					
<i>Street Address</i>					
<i>Apartment/Unit #</i>					
DETAILED WORK QUOTE:					
Please list materials and labour separately (and attach other information as needed).					
Total Cost (including tax): _____					
Quote Good Until (must be valid for at least 90 days): _____					
Number of Days Required to Complete Works: _____					
Contractor's Signature: _____					
Note to Homeowner(s)					
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Public Works & Environmental Services					
917 Lesperance Road					
Tecumseh, ON N8N 1W9					

FOR OFFICE USE ONLY

COSTS

Permit Fee: \$ _____

Cost of Work(s), including taxes: \$ _____

Contractor Hired to Complete the Work(s): \$ _____

Total Eligible Subsidy: \$ _____

INTERNAL APPROVALS

Public Works: _____

Approval for Payment (Financial Services): _____

COMMENTS

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KEY DATES (YYYY/MM/DD) OF:

Application: _____

Initial Approval: _____

Building Permit Finalized: _____