



# PWES 2025 QUICK PERMIT APPLICATION

**Permit No.**  
PWES-2025-

**Expiry Date**  
**December 31, 2024**

THE UNDERSIGNED HEREBY APPLIES for a **Public Works & Engineering Services PERMIT**, according to the Plans and Documentation herewith

**DESCRIPTION OF WORK:**

- Sanitary Sewer      Curb Cut      Driveway Approach      Culverts      Road Crossing  
 Storm Sewer      Other (specify) \_\_\_\_\_

Applicant:		Owner: (if not applicant)		Contractor: (if not applicant)	
Mailing Address:		Mailing Address:		Mailing Address:	
Postal Code:	Telephone:	Postal Code:	Telephone:	Postal Code:	Telephone:
Email Address:				Cost of Work (labor & materials):	
Location / Address of Work:					
Description of Works:					

**THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:**

1. **One (1) drawing, complete with all measurements using property lines as references for work being completed.**
2. **List of materials to be used shall be included.**
3. **Copies of any approvals or permits from municipal and provincial authorities or agents, committee of adjustment decisions, easements and right of ways including a Sewage System Permit.**

I understand that the Manager of Public Works & Transportation may refuse to issue a permit if the proposed work will not comply with the Building Code Act, the Building Code or contravenes any other applicable law. I will supply upon request any other drawings, representations, and/or documentation required to enable the Manager of Public Works & Transportation to determine compliance. I agree that the Manager of Public Works & Transportation shall determine the required fees calculated in accordance with the Municipality's by-law and shall pay such fees in full.

**DECLARATION** I am the owner, or the authorized agent of the owner named in this application, and hereby certify that I have full knowledge of all the particulars contained in this application and solemnly declare that they are in every respect fully and truly stated to the best of my knowledge and belief.

Dated at the \_\_\_\_\_  
Town of Tecumseh (Date) (Signature of Applicant)

<b>FEES:</b> Sanitary or Storm Sewer	\$167.00	<b>INDEMNITY:</b>	\$2,000.00 (within road and 5 ft of curb)
	\$167.00		\$2,000.00 (beyond 5 ft back of curb)
Culvert / Curb Cut	\$167.00 / \$84.00		\$ 500.00
Driveway Approach	\$167.00		\$1,000.00
Road Crossing	\$328.00		\$2,000.00

**FOR OFFICE USE ONLY**

<b>FEES</b> - Acct. No. 11431005240	<b>INDEMNITY</b> - Acct. No. 11210003040- CC2 4193	TOTAL \$ _____
\$ _____	\$ _____	

**APPROVAL** This application is hereby approved. **You must notify the Town of Tecumseh Public Works (519-735-2184 x 142) of a minimum of one business day in advance of any stage of construction specified therein for the purpose of inspection.** Attached sketch, labelled "SCHEDULE A" forms part of permit.

Date: Permit Approved \_\_\_\_\_ Kirby McArdle, Manager Public Works & Transportation

Date: Forms Inspection - Passed \_\_\_\_\_ Kirby McArdle, Manager Public Works & Transportation

Date: Final Inspection - Passed \_\_\_\_\_ Kirby McArdle, Manager Public Works & Transportation

## **DRIVEWAY APPROACH SPECIFICATIONS:**

Driveway Approach on Town Property:

- NO WIRE MESH
- 32MPA CONCRETE
- 6" CONCRETE on Municipal Property
- 4" CONCRETE on Private Property, graded evenly to the property line
- 4" ASPHALT ON MUNICIPAL PROPERTY

## **REQUIRED INSPECTIONS**

CALL PUBLIC WORKS at **519-735-2184 Ext.142** for **INSPECTIONS (24 hours in advance)**

- 1 – When forms installed and base is prepared to specifications. (Forms Inspection)
- 2 - Area is graded / compacted / ground restored. (Final Inspection)

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**CURB CUTS:** The Town requires that curb cuts be done by a **qualified** contractor.

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## **DRIVEWAY REGULATIONS**

- (a) A driveway serving a dwelling in a residential zone shall have a **maximum width of 7.62 metres (25.0')** or 40 percent of the lot line abutting the street that the driveway traverses, whichever is greater, up to a maximum of 9.15 metres (30.0')
- (b) The **minimum distance between a driveway and a lot line shall be 0.5 metres (1.64')**, save and except the lot line over which the driveway traverses.
- (c) The minimum distance between a driveway and an intersection of street lines, measured along the street line intersected by such driveway, shall be 9.15 metres (30.0').
- (d) The minimum angle of intersection between a driveway and a street line shall be 60 degrees.
- (e) Every lot shall have a minimum of one driveway and a maximum of two driveways for any permitted use.
- (f) Sanitary & Storm Sewer **clean outs are to be raised, flushed and inspected by PWD staff prior to driveway being placed/poured/installed.** Water Shut Offs are to be inspected by the Water Department (owner to arrange).
- (g) It is **owners' responsibility to expose clean out for inspection.**
- (h) Sanitary, Storm & Water Shut Offs **require cast iron cap** installed.
- (i) Sidewalk shall be continuous through the driveway.